



CITY OF EPHRATA

June 20, 2023

City of Ephrata, WA Request for Bid Proposals Official Newspaper

By this notice, the City of Ephrata, Grant County, WA is soliciting the interest of qualified newspapers to serve as the City's official newspaper.

Bid Requirements:

Must meet minimum qualifications defined by RCW 65.16.020.

Must publish at least once per week.

Must provide a statement of circulation for Zip Code 98823 of at least 1,000.

Must agree to regularly profile City of Ephrata activities, issues, events and other stories of interest.

Must be able to provide one original affidavit of publication for each legal publication submitted by the City.

Must provide confirmation, in like manner, of receipt emails submitted for legal publications.

Publisher must have at least 3 years' experience in providing weekly or daily newspaper services.

Contract Period:

The bid rates may not be changed for a period of 60 days from date of bid submission deadline and must apply for a minimum period of one (1) year from time of Council action to award bid.

Submittal Requirements:

Submit bid with proposed cost for legal notice publication per 100 words in newspaper's standard format for the first insertion and cost of publication per 100 words for any subsequent publication. Include cost for providing certified affidavit of publication. Submittal must also include statement of qualifying circulation, and statement of intent to comply with other bid requirements stated above. Submit proposals by 4:00 p.m., July 10, 2023, to the City of Ephrata Clerk's Office, 121 Alder Street SE, Ephrata, WA 98823, or email to ltrachsler@ephrata.org. The City reserves the right to reject any and all bids and to waive minor irregularities in the bidding process.